

**Tamarack District Library Board of Trustees Regular Business Meeting Unofficial
November 20, 2025**

Regular Business Meeting Called to order at 5:09 pm by Jamie Gorby.

Attendance: Gretchen Brewster, Sarah Hutson, Ted Johnson, Jamie Gorby, Jeremy Korpall, Laura Leppink, Deanna Riggleman – Director

Absent: Ashley Whalen, Kathy Methner

Public: Pam Feutz

Approval of Agenda: Ted Johnson moved to approve the agenda with additions, supported by Sara Hutson.

Carried

Approval of Regular Meeting from September 18, 2025: Jamie Gorby moved to approve the minutes with correction, supported by Gretchen Brewster.

Carried

Acceptance of Gifts and Grants: none

Financial Report: Sarah Hutson moved to accept the financials, supported by Jeremy Korpall. **Carried**

Public Comment: None

Correspondence: Friends of TDL thank you, Jennifer Dornbush thank you, Greenville Area Community Fund update balance 45,285.26.

Committee Reports:

- a. Finance- Report submitted
- b. Personnel & Public Relations- Did not meet
- c. Facilities- Report submitted

Director's Report: Questions, Comments: Report submitted

Friends of Library Report: Report submitted

Old Business:

1. **Bookmobile:** Sarah Hutson moved to accept adding 2 windows to the bookmobile for \$5924.04, budget line 386.2 Outreach, supported by Gretchen Brewster, Jamie Gorby opposed. **Carried**
Jamie Gorby moved that the Director is able to make purchases in line with the bookmobile build up to \$5000. She will consult with the Facilities committee on purchases over \$5000 or on new additions to the build or creative concepts, supported by Gretchen Brewster. **Carried**
2. **CD Update:** The two maturing CDs were rolled into a 4.04% 6-month CD at Mercantile Bank. We are working on getting updated rates for the remaining three coming due later in November. Gretchen Brewster will invest in the best interest for the library.
3. **Special use cabinets and cubbies:** Both units have been installed and have been used by community, they enhance the areas and area a wonderful addition to our space.

New Business:

1. **Damage to Pavilion:** Vandalism has occurred to the pavilion the electric outlets covers have been broken and replaced a few times this last year, this last time the individual was caught on camera and has been reported to Lakeview Police. Along with that, another report was made about the service doors being smashed with a rock. The Director reported doors to our insurance company as an incident and has received one quote and is waiting for another on replacement of doors. Laura Leppink moved to have the Finance committee make the decision to claim or not claim the replacement of doors and outlet covers to our insurance company, supported by Sarah Hutson. **Carried**
2. **Staff Bonus:** Jamie Gorby made a motion to give a 3% bonus paid to all Employees with TDL paying taxes on bonuses, as the Finance committee recommended, supported by Sarah Hutson. **Carried**
3. **Director Time Off Policy:** Jeremy Korpel moved to change the notification requirement for the Director's paid time off for both Vacation and Sick time to "The Director shall notify the Board President of 24 consecutive hours of paid leave which could include vacation and/or sick", supported by Gretchen Brewster. **Carried**
4. **Bank Signers:** Gretchen Brewster moved to remove Sarah Hutson from all accounts TDL holds at Community First Federal Credit Union and to add Ashley Whalen to all accounts, supported by Sarah Hutson. **Carried**

Public Comment: None

Questions, Comments, Concerns from Board: Jamie Gorby asked about the fence, bids are being collected and work will be done in Spring.

Next meeting Jan 15th

Adjournment: Jamie Gorby adjourned meeting at 6:45 pm.