

Tamarack District Library Board of Trustees Regular Business Meeting Minutes Official

Tamarack Room of Tamarack District Library

November 17, 2022

Regular Business Meeting Called to order at 6:01pm by Sue Draper.

Attendance: Sarah Hutson, Nancy Parsons, Sarah Johnson, Susan Draper, Jamie Gorby, Mike Rotter, Gretchen Brewster-joined late at 6:06pm, Deanna Riggelman-Director

Absent: Dorothy Farrell

Public: Pamela Feutz

Approval of agenda: Nancy Parsons moved to approve supported by Jamie Gorby. **Carried**

Approval of Regular Meeting Minutes from October 20, 2022: Sarah Hutson moved to approve with corrections supported by Jamie Gorby. **Carried**

Public Comment (limited to 3 minutes per speaker): None

Correspondence: Letter from GACF Lakeview District Library Balance is at \$30,222.60. TDL has used its funds for the year.

Financial Report: Sarah Hutson moved to accept the financials supported by Susan Draper. **Carried**

Committee Reports:

- a. Finance- Report submitted
- b. Policy & Personnel- Did not meet
- c. Facilities- Did not meet

Director's Report: Questions, Comments: Report submitted

Friends of the Library Report: Report submitted

Old Business:

1. **Memorial Book Spines:** Replacements have been shipped.
2. **Pavilion Update:** Zoning permit has been filed with the township and a bid request will be posted soon.
3. **December Bond Payment:** Checks have been issued for payment.
4. **CD Investment:** New CD's have been secured at Mercantile.

New Business:

1. **Staff Bonus:** Jamie Gorby moved to give a full 2% net of annual wages to staff that have been employed past their 90 probationary period and recognize those still in a probationary period with a gift certificate supported by Sarah Hutson. **Carried**
2. **Learning Tree Library Fund:** Board reviewed the draft donor brochure with minor adjustments.

Public Comment: None

Questions, Comments, Concerns from Board: Susan Draper was concerned about the staff party planned for 11/18/22 due to weather. If the party is cancelled, the ~~board~~ Board will stop in over the next few weeks with their goodies.

Adjournment: Nancy Parsons moved to adjourn at 6:46 pm supported by Jamie Gorby. **Carried**