Tamarack District Library Board of Trustees Regular Business Meeting Official
November 16, 2023

Regular Business Meeting Called to order at 5:00 pm by Sarah Huston.

Attendance: Gretchen Brewster, Jamie Gorby, Sarah Hutson, Sue Draper, Kathy Methner, Ashely Whalen,

Deanna Riggleman – Director

Absent: Laura Leppink, Mike Rotter

Public: Pam Feutz

Approval of Agenda: Ashley Whalen moved to approve supported by Sue Draper.   **C**arried

Approval of Regular Meeting Minutes from October 19, 2023: Jamie Gorby moved to approve the minutes supported by Sue Draper.   **C**arried

Public Comment (limited to 3 minutes per speaker): No public comment.

Correspondence: Restless Viking sent a thank you card for the program we held.

Financial Report: Sue Draper moved to accept the financials supported by Ashley Whalen.   **Carried**

Committee Reports:

    a.   Finance- Report submitted

    b.   Policy & Personnel- Report submitted

    c.   Facilities- Report submitted

Director's Report: Questions, Comments: Report submitted

Friends of Library Report: Report submitted

Old Business:

1. **Sprinkler Bids**: Table until Spring 2024.
2. **Pavilion/ Room Rental**: Table until January 2024 Policy and Personnel Committee meeting.

New Business:

1. **Staff Bonus:** 2% Bonus paid to Employees with TDL paying taxes on bonuses. Jamie Gorby moved to accept the bonuses supported by Sue Draper.   **Carried**
2. **December Bond Payment:** Sue Draper moved to pay the interest due to Highpoint Bank supported by Jamie Gorby.   **Carried**
3. **New Emails:** Staff has new emails beginning October 2023.
4. **Special Use Guidelines and Borrowing Agreement and Waivers:** Jamie Gorby moved to have TDL attorney review and consolidate Special Use Agreement and Waivers supported by Kathy Methner.
                Carried

Public Comment: No public comment.

Questions, Comments, Concerns from Board: Update meeting dates on TDL website home page.

Adjournment: Jamie Gorby moved to adjourn at 5:23 pm supported by Sue Draper.   **Carried**