

Tamarack District Library Board of Trustees Regular Business Meeting Minutes Official

Tamarack Room of Tamarack District Library

October 20, 2022

Regular Business Meeting Called to order at 6:03pm by Sue Draper.

Attendance: Sarah Hutson, ~~Nancy Parsons~~, Gretchen Brewster, Sarah Johnson, Dorothy Farrell, Susan Draper, Jamie Gorby, Deanna Riggleman-Director

Absent: Nancy Parsons, Mike Rotter

Public: Pam Feutz

Approval of agenda: Sarah Hutson moved to approve supported by Dorothy Farrell. **Carried**

Approval of Regular Meeting Minutes from September 2022: Dorothy Farrell moved to approve with corrections supported by Sarah Hutson. **Carried**

Public Comment (limited to 3 minutes per speaker): None

Correspondence: We received a thank you from Community First Federal Credit Union for everything we do in the community. In addition, we received a thank-you card from the owners of Thornapple Woodlands. They were presenters at TDL.

Financial Report: Gretchen Brewster moved to accept the financials supported by Jamie Gorby. **Carried**

Committee Reports:

- a. Finance- Report Submitted
- b. Policy & Personnel- Report Submitted
- c. Facilities- Did not meet

Director's Report: Questions, Comments: Interviews were held today to fill two positions.

Friends of the Library Report: Cupcake sales went well.

Old Business:

1. **Memorial Book Spines:** There were thirty-five bookends that needed to be redone. Deanna will proceed with this additional payment to receive these missing bookends.
2. **Camera Update:** The cameras have been installed.
3. **Pavilion Update:** Deanna has gathered ideas from staff on what they would like regarding the Pavilion. The Board offered additional ideas.

New Business:

1. **Bond Payment December:** Gretchen Brewster moved that in the event that there isn't enough money in the debt fund to pay the interest only payment to Highpoint Community Bank (which holds our bond) by December 1st, the Board allows Deanna to pay the balance from line item 999.6 – Building fund. Jamie Gorby supported. **Carried**
2. **CD Investment:** Sue Draper moved that Gretchen Brewster secure certificates of ~~deposits~~ deposits from Mercantile Bank in the amount of \$50,000 in a 12-month CD, \$50,000 in a 18 month CD, and \$85,000 in the 24 month CD. Sarah Hutson supported. **Carried**

Public Comment: None

Questions, Comments, Concerns from Board: Staff Appreciation Night is Friday, November 18th @ 5:00 pm.

Adjournment: Sarah Johnson moved to adjourn at 6:52 pm supported by Dorothy Farrell. **Carried**

