

**Tamarack District Library Board of Trustees Regular Business Meeting Official  
September 21, 2023**

Regular Business Meeting Called to order at 5:00 pm by Sarah Huston.

Attendance: Sarah Hutson, Gretchen Brewster, Laura Leppink, Sue Draper, Mike Rotter, Kathy Methner,  
Deanna Riggleman – Director

Absent: Ashley Whalen, Jamie Gorby

Public: Pamela Feutz

**Approval of Agenda:** Sue Draper moved to approve supported by Gretchen Brewster. **Carried**

**Approval of Regular Meeting Minutes from July 20, 2023:** Gretchen Brewster moved to approve the minutes supported by Mike Rotter. **Carried**

**Public Comment (limited to 3 minutes per speaker):** No public comment.

**Correspondence:** None

**Financial Report:** Sue Draper moved to accept the financials supported by Gretchen Brewster. **Carried**

**Committee Reports:**

- a. Finance- Did not meet
- b. Policy & Personnel- Report submitted
- c. Facilities- Did not meet

**Director's Report: Questions, Comments:** Report submitted

**Friends of Library Report:** Report submitted

**Old Business:**

1. **Annual Report:** reviewed
2. **Pavilion Audio:** reviewed
3. **Director Evaluation:** Sue Draper moved to approve a 6% increase, change the sick pay to a rate of 0.0347/hr (rate per hour, per year), 1 hr/29 hours worked. This increase and change in sick pay will be retroactive to August 9<sup>th</sup> hire date. Gretchen Brewster supported. **Carried**
4. **Pavilion/ Tamarack Room Rental:** Our insurance will not cover rental of rooms, a rental would have to be covered by home owners policy. So instead of renting, we will ask for a good will donation. Donation is tax deductible. Policy for pavilion and tamarack room being worked on by policy committee.

**New Business:**

1. **Sprinkler Bid:** 2 bids, to add irrigation to new lot, have the ground committee look at bids and ask for referrals.
2. **AC Compressor #1:** Electric failure, compressor failure, estimate to replace AC unit #1 reviewed, Sue Draper moved approve and supported by Gretchen Brewster **Carried**

3. **Annual Audit:** passed
4. **Sutherland Fund:** Use the fund for Wonderbooks, books read out loud to teenagers, Gretchen Brewster moved to approve and supported by Sarah Huston. **Carried**
5. **CD Update:** We allow Gretchen Brewster, Treasurer to shop for CD rate and make decision in October for Mercantile Bank CD maturity date of 11/03/2023. Sue Draper moved to approve and Mike Rotter supported. **Carried**

**Public Comment:** none

**Questions, Comments, Concerns from Board:** Art show successful!

**Adjournment:** Gretchen Brewster moved to adjourn at 6:09 pm supported by Kathy Methner. **Carried**