

**Tamarack District Library Board of Trustees Regular Business Meeting Official  
May 18, 2023**

Regular Business Meeting Called to order at 6:00 pm by Sue Draper.

Attendance: Sarah Hutson, Mike Rotter, Kathy Methner, ~~Susan~~ Sue Draper, Sarah Johnson, Deanna Riggleman  
– Director

Absent: Gretchen Brewster, Laura Leppink, and Jamie Gorby

Public: Pamela Feutz

**Approval of Agenda:** Sarah Hutson moved to approve supported by Mike Rotter. **Carried**

**Approval of Regular Meeting Minutes from April 20, 2023:** Sarah Hutson moved to approve with corrections supported by Kathy Methner. **Carried**

**Public Comment (limited to 3 minutes per speaker):** None

**Correspondence:** None

**Financial Report:** It should be noted that our Uniform of Accounting Codes have changed to align with the State of Michigan’s guidelines. Sarah Hutson moved to accept the financials supported by Mike Rotter.

**Carried**

**Committee Reports:**

- a. Finance- Did not meet
- b. Policy & Personnel- Did not meet
- c. Facilities- Did not meet

**Director’s Report: Questions, Comments:** Report submitted

**Friends of Library Report:** Report submitted

**Old Business:**

1. **Pavilion:** The pavilion construction is well under way. The electrician will be here on Friday, May, 19<sup>th</sup>. An audio engineer from Ferris met with Deanna this past week and also plans to submit a quote. The contractor decided to change the siding to match TDL’s exterior. This was a \$4,000 upgrade that was donated by the contractor.

**New Business:**

1. **Bond Payment:** Sue Draper moved to make our bond payment to Highpoint Community Bank for \$108,453 supported by Sarah Hutson. This will be paid out of the Construction Loan Fund 471.

**Carried**

2. **CD Update:** Report submitted and reviewed by the Board.
3. **Director/Officer Insurance:** Report submitted and reviewed by the Board.
4. **2<sup>nd</sup> Draft 2023-2024 Budget Review:** Report submitted and reviewed by the Board.

5. **Concrete for Pavilion:** A multi-level quote was received from Pride Custom Homes LLC to offer options of how we could address the connection of our existing sidewalk to the new pavilion and to explore the possibility of expanding the driveway to 16 feet. Sue Draper moved to accept the quote from Pride Custom Homes LLC of \$20,000 with the caveat that we will ask the Village of Lakeview to consider covering their portion of the sidewalk expense supported by Sarah Hutson. This will be paid by depleting the Outdoor Space Grant of \$121.94 and Cindy's Story Walk Fund of \$1,617.54. Both of these allocations are found in the Subsequent Year Reserve 386.3. The remaining balance to Pride Custom Homes LLC will be paid out of the Building Fund 386.4. **Carried**
6. **Tables and Chairs for Pavilion:** Sarah Hutson moved to purchase the Amish Build tables for \$3,920 plus the Lifetime Heavy Duty Chairs, Cart and Table Set for a total of \$2,214.03, for a grand total of \$6,134.03 supported by Mike Rotter. This will be paid out of the Building Fund 386.4. **Carried**
7. **Pavilion Security:** A door alarm and motion sensor will be installed in the room that is sectioned off from the pavilion for security.

**Public Comment:** None

**Questions, Comments, Concerns from Board:** None

**Adjournment:** Sarah Johnson moved to adjourn at 7:40 pm supported by Sarah Hutson.

**Carried**