

**Tamarack District Library Board of Trustees Regular Business Meeting Unofficial
March 19, 2026**

Regular Business Meeting Called to order at 5:00 pm by Jamie Gorby.

Attendance: Gretchen Brewster, Jamie Gorby, Ted Johnson, Laura Leppink, Tarin Minkel, Deanna Riggleman – Director

Absent: Hinton Township (Vacant Seat), Ashley Whalen, Jeremy Korpala

Public: Pam Feutz

Approval of Agenda: Ted Johnson moved to approve the agenda, supported by Gretchen Brewster. **Carried**

Approval of Regular Meeting from January 15, 2026: Gretchen Brewster moved to approve the minutes, supported by Ted Johnson. **Carried**

Acceptance of Gifts and Grants: Gretchen Brewster moved to accept the \$200 given by Isabella Bank, the \$200 given by Community First Federal Credit Union and the \$12,755 given by the Friends of TDL to be used as the grantee intended, supported by Ted Johnson. **Carried**

Financial Report: Gretchen Brewster moved to accept the financials, supported by Ted Johnson. **Carried**

Public Comment: None

Correspondence: Toys for Tots sent a thank you for being a drop off sight this year.

Committee Reports:

- a. Finance- Report submitted
- b. Personnel & Public Relations- Did not meet
- c. Facilities- Report submitted

Director's Report: Questions, Comments: Report submitted

Friends of Library Report: No report submitted

Old Business:

1. **Bookmobile:** TechOps notified us that they got a contract with US Government that put all builds on hold so our delivery date will now be Aug 2026. An invoice was sent this week for the next installment meaning the chassis is at TechOps. Board and staff have a packet for the outside design concept so we can be ready when the project starts back up again, please get your comments back to the library by April 3rd deadline.
2. **CD Update:** Jamie Gorby made a motion to allow Gretchen Brewster to shop for the CD maturing in May 2026 and invest in the best interest of the library, supported by Ted Johnson. **Carried**
3. **Damage to Pavilion:** The doors have been replaced. The sentencing has been issued, restitution and a no trespasses for one year was part of the cases.

New Business:

1. **Internal Control Procedures:** Gretchen Brewster made a motion to update the Internal Control Procedures, supported by Ted Johnson. **Carried**

2. **Fremont Fund:** Ted Johnson made a motion to sign up for automatic annual payouts from the Fermont Foundation for the Ken and Aletha Sutherland Family for TDL Fund, supported by Gretchen Brewster. **Carried**
3. **Boilers:** Gretchen Brewster made a motion to move forward with the estimate from Lewis Bros for the Viessman boilers with the control gateways installed and Control Solutions integrating them to the computer system being paid out of the designated account 386.4 Building Fund, supported by Ted Johnson. **Carried**
4. **Newspaper Microfilms:** Ted Johnson made a motion to give all of our current microfilms to Library of Michigan for them to have on file, supported by Gretchen Brewster. **Carried**
5. **Lakeview Area News Back Binding:** Tarin Minkel moves that we allocate \$1000 from line item 806 to start the back binding of the old Lakeview Area Newspapers for preservation, supported by Ted Johnson. **Carried**
6. **Audit 2025-2026 Fiscal Year:** Gretchen Brewster made a motion to use Vredeveld Haefner LLC for our 2025-2026 audit, supported by Tarin Minkel. **Carried**
7. **Fence and Bridge:** Gretchen Brewster made a motion to have the perimeter fence and bridge repaired and stained by Dan Willison for up to \$4000, supported by Ted Johnson. **Carried**
8. **Staff Office Space:** Ted Johnson made a motion to accept G2 estimate on building dividing walls in the current large office space, supported by Gretchen Brewster. **Carried**
9. **2026-2027 Budget 1st draft:** Budget overview given with some notes on changes from last year's numbers.

Public Comment: None

Questions, Comments, Concerns from Board: Tarin Minkel will be added to faculties committee.

Adjournment: Jamie Gorby adjourned meeting at 6:09 pm.