

**Tamarack District Library Board of Trustees Regular Business Meeting Minutes Official**

**Tamarack Room of Tamarack District Library**

**March 16, 2023**

Regular Business Meeting Called to order at 6:00 pm

Attendance: Sarah Hutson, Laura Leppink, Jamie Gorby, Mike Rotter, Gretchen Brewster, Kathy Methner, Deanna Riggleman-Director

Absent: Susan Draper, Sarah Johnson Sarah due to contractual obligation through Lakeview Community Schools

Public: Pamela Feutz

**Approval of agenda:** Mike Rotter moved to approve supported by Jamie Gorby. **Carried**

**Approval of Regular Meeting Minutes from January 19, 2023:** Approved by Jamie Gorby supported by Mike Rotter. **Carried**

**New Member:** Kathy Methner is Hinton Township's TDL Board member.

**Public Comment (limited to 3 minutes per speaker):** None

**Correspondence:** Greenville Area Community Fund, Thank you from Toys for Tots, Fremont Area Community Foundation and Western Michigan University Cold Case Program.

**Financial Report:** Mike Rotter moved to accept the financials supported by Jamie Gorby. **Carried**

**Committee Reports:**

- a. Finance- Report submitted
- b. Policy & Personnel- Report submitted
- c. Facilities- Did not meet

**Director's Report: Questions, Comments:** Report submitted

**Friends of the Library Report:** Report submitted

**Old Business:**

1. **Pavilion:** Deanna in contact with contractor. He will bring color options. Waiting to begin project until weather permits the project to be completed once started.
2. **IWOWA & ESTA:** The minimum wage and sick leave act turned down. Appealed to Michigan Supreme Court.

**New Business:**

1. **Account Analysis Charges Isabella Bank:** Isabella Bank began charging our checking account for being below threshold balance. Refunded December and January fees. February was charged again. Deanna was not able to reach anyone to correct this issue. Sue is willing to visit the bank in person to remedy this situation.
2. **Videogame rental/overdue fees:** Recommended \$1.00 per week rental and \$1.00 per day late fee with \$10.00 maximum. Jamie Gorby moved to approve supported by Mike Rotter. **Carried**
3. **Intellectual Freedom:** Policy Committee will meet to draft challenge form.
4. **1<sup>st</sup> draft 2023-2024 Budget Review:** No Comments.
5. **Personnel Policies Updates:** Recommending that sick time and paid time off be split into separate categories. Revise Bereavement Time. Approve revised personnel policy at April board meeting.
6. **Move June Board Meeting (Budget Hearing):** Move meeting to June 8<sup>th</sup>, 2023. Motion by Jamie Gorby supported by Mike Rotter. **Carried**

**Public Comment:** None

**Questions, Comments, Concerns from Board:** None

**Adjournment:** Jamie Gorby moved to adjourn at 7:49 pm supported by Laura Leppink. **Carried**